

U.S. Small Business Administration



**NOMINATIONS ARE INVITED FOR THE  
FOURTH Annual Tibbetts Awards  
U.S. Small Business Administration**

Named for Roland Tibbetts the person acknowledged as the father of the SBIR program - these prestigious, national awards are made annually to those small firms, projects, organizations and individuals judged to exemplify the very best in SBIR achievement.

Every effort is made to make at least ONE award per state. *Significant state and regional variation is assumed.* The stress is on recognizing those accomplishments where, in the judgement of those close to hand and often most immediately affected, the stimulus and liability of SBIR funding has made an important and definable difference.

In selection for *Tibbetts Awards*, the focus is primarily on:

- *economic impact* of technological innovation
- *business achievement* and *effective collaborations*
- demonstrated *state and regional impact* and *proven support*

Opening date for submission of  
full Nomination Package is **May 1, 1999**  
Closing date is **July 15, 1999**

A basic nomination **package** is required for all submissions (cover sheet, nomination statement, supporting documentation, photographs, media contacts). If you are selected for a *Tibbetts Award*, you will be required to provide materials for promotional efforts - photographs etc., and media/professional contacts. This information may be submitted with the original nomination package. For selected Awardees, this material must be submitted not later than TWO WEEKS following notification of selection for award.

Nomination **statements** are required by **July 15, 1999** in either hard copy or by electronic submission. Any supporting documentation must be provided in hard copy to the address

below.

ONE hard copy - package-delivered to the address below or  
ONE electronic e-mailed version submitted to: [Shirley.F.Smith@sba.gov](mailto:Shirley.F.Smith@sba.gov)

Shirley F. Smith  
U.S. Small Business Administration  
Office of Technology  
409 Third Street, SW, Suite 8500  
Washington, DC 20416  
Voice (202) 205-7295  
Fax (202) 205-7754

**Note:** Electronic transmission may cause loss of formatting, and special characters (bullets, symbols etc.) are often corrupted. Please prepare upload materials accordingly.

All prepared printed materials should be typewritten and single sided.

Materials in the hard copy package should be collated but not folded and secured in an appropriately sized folder/binder.

All electronic submissions e-mailed must contain in the subject line "Tibbetts 1999".

**Basic information cover sheet:** All contact information for Nominator and Nominee - name(s), affiliation, address, voice and fax numbers and e-mail address.

**Nomination statement:** A concise 1-2-page statement on the nature of the activity and/or achievement for which the Nominee(s) are considered eligible to receive the honor and recognition of a *Tibbetts Award*.

**Note:** Published material on selected Awardees will be prepared from this statement. Emphasis should be primarily on the business and economic achievement and NOT about the technology - see indicators of *Tibbetts Awards* criteria.

**Supporting documentation:** Support letters along with additional information about the company or project and the developed technology(ies)

**Photographs:** These will not be returned.

**Note:** Preference is for relevance to technology application. Portraits or group photographs are generally not a good choice. Hard copy photographs and/or graphics will be required of selected winners - color or b/w, any size. Scanned versions are requested if available-not less than 300 resolution is essential. Web graphics and those not properly prepared for electronic transmission is generally of too low resolution for use in print materials. Please provide scanned version on zip cartridge.

**Media and professional contacts:** Listing of media (professional and mass, print and electronic) - include all relevant contact information.

## **Tibbetts Awards Nomination Criteria**

Projects leading to significant industrial advances and/or which have allowed major cost savings

Number and types of jobs created and/or retained

New firms established or old firms given new life

Form and extent of achieved growth

Valued re-use and/or re-energizing of local capabilities - people, plant and/or facilities

Types of collaborations which may not have happened without the stimulus of SBIR resources

Achieved technology applications with important social impact

Created and/or increased export activity

New or strengthened national capabilities

Regional clustering of new firms and/or new technologies.

## **Who May Nominate?**

Nominators may include:

--SBIR awardees\* past and current

--SBIR program managers and other Federal agency personnel

--Elected officials-Federal and state

--State and regional support organizations

--Professional service providers and those in the financial community generally involved in the SBIR program and with particular awardees

--Associates of large firms, Federal labs, academic institutions

and others in collaborations on SBIR funded projects(s).

***\*Important Notes:***

--SBIR Awardee self nomination is permitted and activity encouraged

--FY 98 Tibbetts Award Alumni are NOT ELIGIBLE for FY 99 submission

--Alumni from earlier years may be renominated where there has been significant subsequent achievement.

## **Awards Ceremony And Program**

The national program and ceremonies to recognize Tibbetts Award winners will be held in October 1999 in Washington, DC.

Details of events will be posted on our web site at a later date.

In addition to the 1999 Tibbetts Award winners and their guests, an invitation is extended to all Tibbetts Award alumni and their guests to participate in this year's events.

*Note: All event participants (current or former) will be responsible for their own travel and accommodation expenses.*

**Disclaimer:** *Support given by the U.S. Small Business Administration to this activity does not constitute an express or implied endorsement of any cosponsor's or participant's opinion, products or services. All SBA programs are extended to the public on a nondiscriminatory basis.*

**Tibbetts Awards:** *An initiative of the U.S. Small Business Administration, Office of Technology, in co-sponsorship with the non-profit Small Business Technology Coalition (SBTC).*

